



**Board of Directors' Work Session  
March 2, 2023 at 6:30 PM  
District Office, 210 N Park St.**

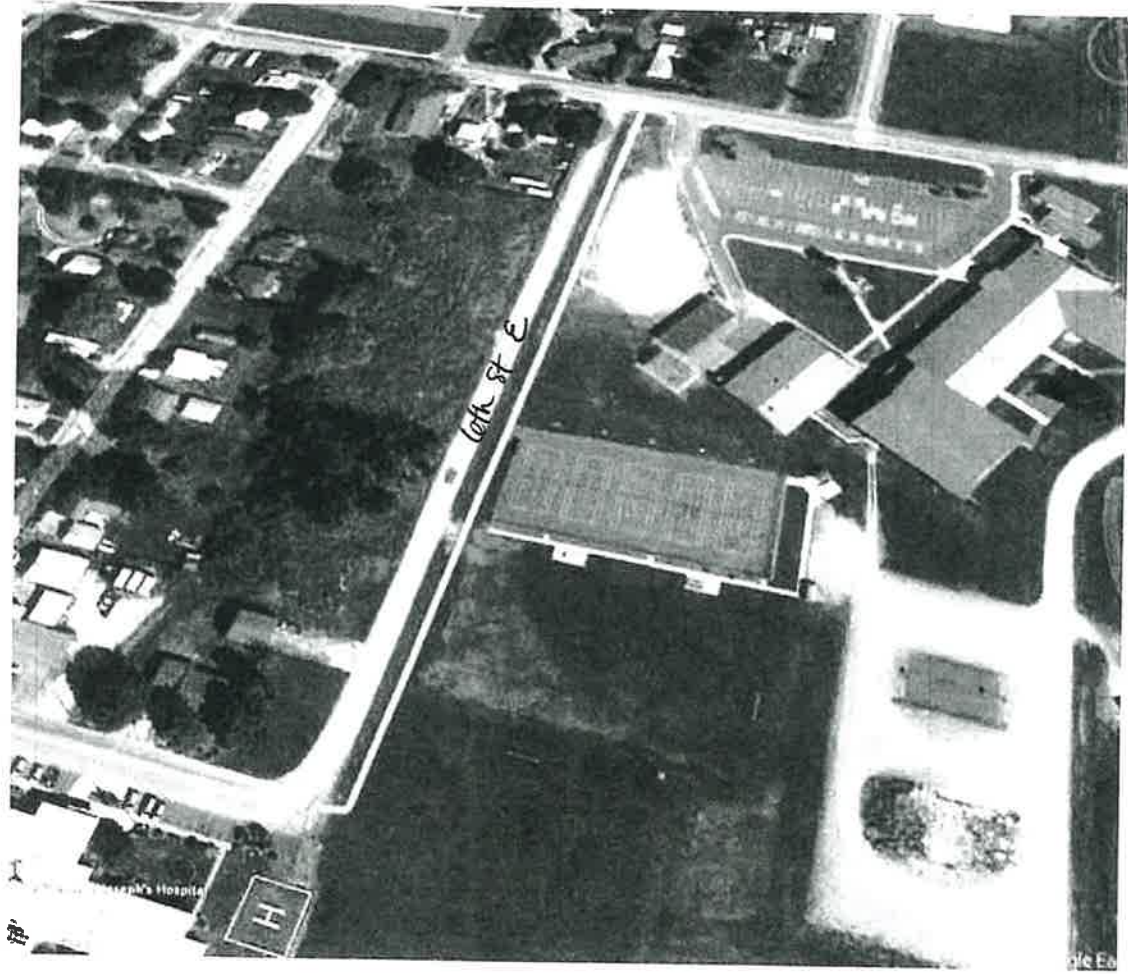
1. Call meeting to order
2. Flag salute
3. Modifications to the agenda
4. Approval of the agenda
5. Science classroom update – Jason Tapia
6. CMSi Curriculum Audit May 8-10, 2023
  - Presentation by Dr. Kelly Kaptain
7. Review draft Memorandum of Understanding (MOU) for sale agreement of old middle school property with NEW Health Programs
8. Review/approve Interlocal Agreement with City of Chewelah for usage of N 6<sup>th</sup> Street E
9. Levy planning discussion: next steps
  - List of possible levy-funded items compiled during February 2, 2023 board work session (blue)
10. First reading new Policy 3223 Freedom of Assembly (yellow)
11. First reading new Policy 3235 Protection of Student Personal Information (gray)
12. First reading new Policy 3232 Parent and Student Rights in Administration of Surveys, Analysis or Evaluations (tan)
13. First reading Policy 3200 Student Responsibilities and Rights (pink)
14. Board self-evaluation process discussion
15. Superintendent Report
  - AASA 2023 National Education Conference
16. Approve resignation of Director Bryan Tidwell
17. Adjourn

Individuals with disabilities who may need a modification to participate in a meeting should contact the superintendent's office, at 509-685-6800, ext. 1002, no later than three days before a regular meeting and as soon as possible in advance of a special meeting so that special arrangements can be made.

*Chewelah School District #36, 210 N Park Street, P.O. Box 47, Chewelah, Washington 99109, [www.chewelah.k12.wa.us](http://www.chewelah.k12.wa.us)*

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February 2, 2023 Board Work Session  
Audience/Board list of possible levy-funded items

- SRO – not state funded
- Mental health counseling – not state funded
- Staffing for smaller class sizes – product of funding staffing
- Assume previous items will continue
- Elaborate on athletic funding
  - Equipment
  - Coaching
  - Travel
- PD for coaches - 2
- Athletics
- Special Education
- Special Education teacher
- Highly Capable programs
- Technology update
- Technology devices
- BEST mentor program
- Interventions for students behind
- Library/media
- Instruction - including field trips
- Building maintenance
- Courses such as College in the HS
- Art, Music, Health/PE
- Non-state funded
  - Title
  - Nurses

## FREEDOM OF ASSEMBLY

Individual students and student organizations may meet in school rooms or auditoriums, or at outdoor locations on school grounds, to discuss, pass resolutions and take other lawful action respecting any matter which directly or indirectly concerns or affects them, whether or not it relates to school. Such activities will not be permitted to interfere with the normal operation of the school.

Peaceful demonstrations are permissible, however they must be held in designated places where they will present no hazards to persons or property and at designated times that will not disrupt classes or other school activities.

<u>Cross References</u>	<u>Board Policy 2153</u>	<u>Non-Curriculum-Related Student Groups</u>
<u>Legal References</u>	<u>WAC 392-400-215</u>	<u>Student rights</u>

Adoption Date:  
Chewelah School District 36  
Revised:  
Classification: Encouraged

## PROTECTION OF STUDENT PERSONAL INFORMATION

The Board of Directors recognizes that high-quality education data collected by its contracted school service providers is an important component for improving student achievement. The Board also recognizes that the District plays a role in ensuring that school service providers use the personal information of students in a responsible and ethical manner consistent with the privacy protections required under federal and state law.

To this end, the District will ensure that all negotiated contracts and online “Terms of Use” agreements with school service providers align with the Student User Privacy in Education Rights (SUPER) Act codified at Chapter 28A.604, RCW and the procedure that accompanies this policy.

<u>Cross References</u>	<u>Board Policy 2022</u>	<u>Electronic Resources and Internet Safety</u>
	<u>Board Policy 3231</u>	<u>Student Records</u>
	<u>Board Policy 3232</u>	<u>Parent and Student Rights in Administration of Surveys, Analysis or Evaluations</u>
	<u>Board Policy 4040</u>	<u>Public Access to District Records</u>
<u>Legal References</u>	<u>Chapter 28A.604, RCW</u>	<u>Student User Privacy in Education Rights Act</u>
	<u>20 U.S.C. §1232g</u>	<u>Family Education Rights and Privacy Act</u>
	<u>20 U.S.C. §1232h</u>	<u>Protection of Pupil Rights Amendment</u>
<u>Management Resources</u>	<u>2017 - April Issue</u>	<u>“Transparency Best Practices for Schools and Districts”</u>
	<u>U.S. Department of Education Privacy Technical Assistance Center</u>	

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## PARENT AND STUDENT RIGHTS IN ADMINISTRATION OF SURVEYS, ANALYSIS OR EVALUATIONS

All instructional materials, including supplementary materials and teachers manuals, used with any survey, analysis, or evaluation in a program or project supported by federal funds are available for inspection by parents and guardians.

No student will be required as part of any project or program supported by federal funds to submit to a survey, analysis or evaluation that reveals information concerning the following without prior written consent of the student, if the student is an adult or an emancipated minor, or the student's parent:

- A. Political affiliations or beliefs of the student or the student's parent;
- B. Mental or psychological problems of the student or the student's family;
- C. Sex behavior or attitudes;
- D. Illegal, anti-social, self-incriminating, or demeaning behavior;
- E. Critical appraisals of other individuals with whom the student has close family relationships;
- F. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
- G. Religious practices, affiliations, or beliefs of the student or student's parent; or
- H. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

The District will make arrangements to protect student privacy during the administration of surveys and the collection, disclosure or use of personal information for marketing, sales or other distribution purposes.

The superintendent or designee will develop procedures consistent with this policy.

<u>Cross References</u>	<u>Board Policy 3231</u>	<u>Student Records</u>
<u>Legal References</u>	<u>34 CFR Part 98</u>	<u>Student rights in research, Experimental activities and testing</u>
<u>Management Resources</u>	<u>Policy News, April 2003</u>	<u>Districts Required to Review Collection and Dissemination of Information</u>

**Adoption Date:**  
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## **STUDENTS RESPONSIBILITIES AND RIGHTS POLICY**

### Preamble

It is the policy of Chewelah School District No. 36 to encourage student conduct that shall promote good health, reasonable standards of behavior, effective citizenship, and a positive environment for learning. Students on school grounds or in places under school jurisdiction are expected to abide by the rules, which are established to achieve these objectives.

Admission to the schools' of Chewelah carries with it the presumption that the student shall conduct him/herself as a responsible member of the school community. This includes the expectation that the student shall obey the law, adhere to the policies of the School District, and comply with rules and regulations implementing these policies. In addition, the student is expected to safeguard the property of the school and to respect the rights and privileges of others in the school community.

In accordance with his/her level of maturity, each student is expected to accept responsibility for his/her own conduct. In order to accomplish the educational purposes of the Chewelah School District in an effective school environment, the Board of Directors has approved a standardized student discipline model developed with input by parents/guardians/custodians, students, and staff. When violations of these rules occur, the school is authorized to take appropriate action designed to insure more responsible behavior on the part of the student. When considering the level of discipline to be meted out to a student, school authorities shall consider several factors including, but not limited to, the student's attitude, the severity of conduct, the student's intent, the effect on other students and/or staff, mitigating circumstances, and the student's discipline history. Depending upon these factors, a more severe punishment or alternate consequence may be imposed. The ranges of sanctions so noted are progressive. Repeated offenses in any one category or combination of categories shall result in more severe sanctions. When violations of the laws of the United States, the State of Washington, and/or its subdivisions are also involved, the school shall refer such matters to parents, legal guardians, or appropriate authorities.

### Rules and Regulations

Washington Administrative Code (WAC), Chapter 180-40, entitled "Pupils", has been observed in the development of these rules and regulations. In the event that inconsistencies exist between those administrative provisions and these rules, regulations, and implementing procedures, or that the State Board of Education revises the administrative provisions at a later date, the WAC shall supersede the District's rules. The enforcement of rules promulgated by the Washington Interscholastic Activities Association and like organizations that govern the participation of students in interschool activities, and appeals in connection therewith, shall be governed by rules of the organization that have been adopted pursuant to RCW 28A.600.200 and approved by the State Board of Education -- not by these rules.

A student has rights in the context of these rules insofar as s/he is a duly enrolled student of a particular school in Chewelah School District No. 36. At age eighteen, students become legal adults and must approve any disclosure of information about themselves from school records, except directory information if a request for confidentiality has not been filed. Students at age eighteen may also sign releases, authorizations, or permission slips to participate in school activities and may sign themselves out of school and authorize their own absences. Students between sixteen and eighteen who have been granted legal emancipation from their parents/guardians/custodians have the same rights as eighteen-year-old students. Students fourteen years of

age or older have the right to keep private from everyone including any District records indicating that they have been tested or treated for a sexually transmitted disease or referred, diagnosed, or treated for drug or alcohol problems. A student eighteen years of age or over, being legally an adult, shall have full responsibility for his/her behavior, but shall continue to have disciplinary actions regarding his/her conduct referred to his/her parent/guardian/custodian (unless emancipated), as hereinafter noted in these rules and regulations.

I. STUDENT RESPONSIBILITIES

A. Respect for the Law and the Rights of Others

The student is responsible, as a citizen, to observe the laws of the United States, the State of Washington, and/or its subdivisions. In the school, the student shall respect the rights and property of others so that s/he does not interfere with their education. The teacher and the administrator are required by law to maintain a suitable environment for learning.

B. District Rules of Conduct

Students shall comply with all rules and regulations adopted by the District, including the rules and regulations set forth herein. The following rules identify, but do not limit, the types of activities covered by School District regulations. The rules shall be enforced by school administrators for infractions:

- on the school grounds,
- off the school grounds at a school activity, function, event, or
- off the school grounds if the action or incident has a real and substantial relationship to the lawful maintenance and operation of the school district, but not limited to, the preservation of the health and safety of students and employees and the preservation of an educational process which is conducive to learning (WAC 180-40-225).

When considering the level of discipline to be implemented, school authorities shall consider several factors including, but not limited to, the student's attitude, the severity of the misconduct, the student's intent, the effect on other students and/or staff, mitigating circumstances, and the student's discipline history. Depending on these factors, a more severe punishment may be imposed. Students with disabilities shall be disciplined in a nondiscriminatory manner on a case-by-case basis.

The following list of offenses is not exclusive of other behaviors for which a student may be disciplined, up to and including expulsion and notification of appropriate non-school agencies. The range of sanctions is progressive. Repeated offenses in any one category or combination of categories shall result in more severe sanctions. After each offense, the level of initial discipline is indicated for each level:

**P-6 = Grades P-6, and 7-12 = Grades 7-12**

"Exceptional misconduct", designated by an asterisk, has been judged by the school district after consultation with an ad hoc citizen' committee to be of such frequent occurrence and/or so serious as to warrant immediate resort to long-term suspension.

School Discipline	Short-term Suspension 1-10 days	Long-term Suspension 11-90 days	Expulsion/ Emergency Expulsion	Notification Non-School Agency
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\* Long-term suspension is limited to students in grades 5 – 12.

1. Adherence to District Rules. A student shall obey the lawful instructions of School District personnel.  
P-6 = School Discipline  
7-12 = School Discipline
2. \*Alcoholic Beverages. Possessing, using, transmitting, selling, distributing, being under the influence of or showing evidence of having used any alcohol.  
P-6 = Short-term suspension                      Refer for assessment  
7-12 = Short-term or long-term suspension      Refer for assessment
3. Alteration of Records. A student shall not falsify, alter, or destroy any school record or any communication between home and school.  
P-6 = School Discipline  
7-12 = School Discipline
4. \*Arson. Intentionally setting or attempting to set a fire or cause an explosion.  
P-6 = Short-term suspension                      Notification  
7-12 = Expulsion                                      Notification
5. \*Assault against school employee. Intentionally causing or attempting to cause physical injury or behaving in such a way as could reasonably cause physical injury to any person.  
P-6 = School Discipline  
7-12 = Expulsion                                      Notification
6. Assault or threats against students. An intentional contact with another person which would be harmful or offensive to an ordinary person who is not unduly sensitive; or an act done with unlawful force, with intent to inflict bodily injury or fear of such injury even if no injury is inflicted.  
P-6 = School Discipline  
7-12 = Short-term suspension
7. \*Assault on students (grievous). Assaulting another with intent to inflict substantial or great bodily harm, or knowingly inflict substantial or great bodily harm by any means.  
P-6 = Short-term suspension                      Notification  
7-12 = Expulsion                                      Notification
8. \*Bomb Threat. Indicating verbally or in writing that a bomb or other incendiary device is on school property.

P-6 = School Discipline                      Notification  
7-12 = Expulsion                              Notification

9. \*Burglary. Entering or remaining unlawfully in a building with intent to commit a crime.

P-6 = Short-term suspension              Notification  
7-12 = Long-term suspension              Notification

10. Bus Conduct. The Chewelah School District has the responsibility of transporting students in a safe manner; therefore, a student must obey rules and regulations as adopted by the Board to insure their safety and wellbeing while on School District transportation. Drivers are empowered to impose discipline upon a student for misconduct, which violates rules of conduct on a bus, and recommend to the student's principal the denial of student riding privileges. School district administrators may impose additional sanctions in proportion to the severity and repetition of the act(s).

P-6 = School Discipline  
7-12 = School Discipline

11. Cell Phones/Cameras/Camera Phones. Students are prohibited from use of cell phone and cameras of any type in any restroom, locker room, or other location where students and staff "have a reasonable expectation to privacy." A student caught improperly using any telecommunication device to take or transmit digital photographic images will face immediate discipline, loss of privileges, and may be recommended for expulsion.

Taking or transmitting digital images during a testing period is also prohibited. If a student is caught transmitting digital images during testing, he will receive no credit and receive school discipline up to expulsion. Loss of privileges may include withdrawing the student from the class and losing credit.

P-6 = School discipline  
7-12 = School discipline

12. Cheating. A student shall not knowingly submit the work of others and represent it as his/her own. S/he shall not aid and abet the cheating of others.

P-6 = School Discipline  
7-12 = School Discipline

13. Closed Campus/Restricted Areas. A student shall remain on school grounds and out of areas identified by building administrators as restricted areas (e.g. parking lots) from the time of arrival until students are officially excused. JJSHS is an open campus during the lunch hour for grades 9-12 and closed for grades 7-8. Chewelah Alternative is an open campus.

P-6 = School Discipline  
7-12 = School Discipline

14. \*Controlled Substances. Possessing, transmitting, selling, distributing, using or being under the influence of illegal drugs, inhalants, unauthorized or controlled substances, or alleged controlled substances, or in possession of drug paraphernalia.

P-6 = Short-term suspension                      Referral for assessment

7-12 = Short-term or long-term suspension      Referral for assessment

15. Other Substance Use. Possessing, transmitting, selling, distributing, using, or being under the influence of prescription drugs, or other mind-altering substances without a prescription or doctor's order. Over the counter analgesics (i.e. aspirin, Tylenol and Motrin) are allowed to be carried by the students in grades 6-12 if the following conditions are met:
1. A written order from the health care provider and written authorization from a student's parent/guardian on file in the school office.
  2. One day's dose of the medication in the original bottle.

All other over-the-counter and all prescribed medications must be kept in the office along with written authorization from the health care provider and written permission from the parents (medication forms available in the school office).

P-6 = Short-term suspension      Referral for assessment  
7-12 = Short-term suspension      Referral for assessment

16. Dishonesty. A student will provide accurate information when questioned about a school related incident.

P-6 = School Discipline  
7-12 = School discipline

17. Display of Affection (Inappropriate). Sexually oriented actions at school, on District transportation, or at school-sponsored activities.

P-6 = School Discipline  
7-12 = School Discipline

18. Disruptive Conduct. A student shall not exhibit conduct that materially and substantially interferes with the educational process.

P-6 = School Discipline  
7-12 = School Discipline

19. Dress/Apparel. A student's dress and appearance may be regulated when, in the judgment of school administrators, there are reasonable expectations that:

- A. A health or safety hazard shall be presented by the student's dress or appearance;
- B. Damage to school property shall result from the student's dress; or
- C. A material and substantial disruption of the educational process shall result from the students' dress or appearance. For the purpose of this policy, a material and substantial disruption of the educational process may be found to exist when a student's conduct is inconsistent with any part of the educational mission of the School District.

No student on or about school property or at any school activity shall wear or display clothing or symbols which are gang related or representative of hate groups, advocating noncompliance with the law, vulgarity, lewdness, immoral conduct, or the use of tobacco, alcohol, or other drugs.

Where such disruption occurs, the student shall be subject to disciplinary action.

P-6 = School Discipline  
7-12 = School Discipline

20. False Alarm. Activating a fire alarm for other than the intended purpose of the alarm.  
P-6 = Short-term suspension                      Notification  
7-12 = Short-term suspension                      Notification
21. Fighting. Participating in mutual physical contact involving anger or hostility is prohibited.  
P-6 = School Discipline  
7-12 = Short-term suspension
22. \*Firearms/Dangerous Weapons and Explosives. (RCW 9.41.250) Possessing, handling, transmitting, exhibiting, using, or displaying any firearm (a weapon or device from which a projectile may be fired by an explosive, such as gunpowder) or rifle, air gun, or any other object that can reasonably be considered a dangerous weapon or look like a weapon apparently capable of producing bodily harm in a manner, under circumstances, and at a time and place that either manifests an intent to intimidate another person or that warrants alarm for the safety of other persons. Knives with blades greater than 2 ½ inches are considered dangerous weapons. Following due process, the student may be expelled. Any violation of the law against firearms or rifles on school premises or school-provided transportation by an elementary or secondary student shall result in expulsion for NOT LESS THAN one year. A school administrator shall promptly notify law enforcement and the student's parent/guardian/custodian.  
P-6 = Emergency Expulsion                      Notification  
7-12 = Emergency Expulsion                      Notification
23. Fireworks. Possessing, transmitting, using, distributing, or selling firecrackers or other fireworks is prohibited.  
P-6 = Short-term suspension  
7-12 = Short-term suspension
24. Gambling. A student shall not play cards, dice, or games of chance for money or other things of value.  
P-6 = School Discipline  
7-12 = School Discipline
25. Gangs. The Board of Directors is aware of the public existence of gangs, which are involved in illegal, intimidating, and harassing conduct. It believes that such gangs and the expressions of such gang memberships (e.g., gang colors, use of hand signals, symbols of affiliation, the presence of apparel, jewelry, accessories, graffiti, or manner of grooming, including tattoos which, by virtue of its color, arrangement, trademark, symbol alteration, or any other attribute denote membership in a gang) that create a clear and present danger on school premises, at school-sponsored events, and/or disrupts the orderly operation of the school is prohibited on or about school property or at any school related activity. A student shall not knowingly engage in gang activity on school property. A gang is defined as a group of people (three or more), which on an ongoing basis regularly conspire and act in concert mainly for criminal purposes. They interact among themselves; have identifiable leadership; take upon themselves an identity

and/or a group name; sometimes claim a physical territory; and, engage together in one or more forms of antisocial behavior and/or criminal activity on a regular or ongoing basis.

P-6 = Short-term suspension

7-12 = Short-term suspension

26. Harassment Students/Adults. (Reference Policy 3207)

The District is committed to a safe and civil educational environment for all students, employees, volunteers and patrons free from harassment, intimidation or bullying. "Harassment, intimidation or bullying" means any intentional written, verbal, or physical act, including but not limited to one shown to be motivated by any characteristic in RCW 9A.36.080(3), (race, color, religion, ancestry, national origin, gender, sexual orientation or mental or physical disability), or other distinguishing characteristics, when the intentional written, verbal, or physical act:

- Physically harms a student or damages the student's property; or
- Has the effect of substantially interfering with a student's education; or
- Is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment; or
- Has the effect of substantially disrupting the orderly operation of the school.

Sexual harassment means unwelcome sexual advances, requests for sexual favors, sexually motivated physical contact, or other verbal or physical conduct or communication of a sexual nature between two or more individuals if:

- Submission to that conduct or communication is made a term or condition, either explicitly or implicitly, of obtaining an education or employment, or
- Submission to or rejection of the conduct or communication by an individual is used as a factor in decisions affecting that individual's educational opportunities or employment, or
- That conduct or communication has the purpose, or effect of substantially interfering with an individual's education or work performance, or of creating an intimidating, hostile, or offensive educational or working environment.

P-6 = School Discipline

7-12 = Short-term suspension

27. Indecent Liberties. A student shall not take indecent liberties such as sexual contact or exposure with another student or participate in behavior that is indecent or obscene, e.g., mooning, exposing oneself, sexual misconduct, etc.

P-6 = School Discipline

7-12 = Short-term suspension

28. Defiance or Non-Compliance of School Authorities. A student shall not defy (verbally or nonverbally) the lawful instructions of School District personnel.

P-6 = School Discipline

7-12 = School Discipline

29. \*Interference, or Intimidation of School Authorities. Interfering with the discharge of the official duties of District personnel by force or violence.

P-6 = School Discipline

7-12 = Long-term suspension

30. Intimidation, Extortion, Blackmail, Coercion. Frighten with threats or attempt to obtain money, services, or property from another by the use of force, fear or threat.

P-6 = School Discipline

7-12 = Short-term suspension

31. Malicious Mischief. Intentionally causing damage to any property (School District, contractor, school employee or another student.) Restitution for the cost of repair/replacement shall be the responsibility of the student and/or parent/guardian/custodian.

P-6 = School Discipline

7-12 = School Discipline

32. Misrepresentation/Forgery. Deliberately making untruthful statements with the knowledge that they are untrue and with the intent to deceive. Aiding and/or abetting others in a misrepresentation. Lying. Fraudulently using, in writing, the name of another person or falsifying time, dates, grades, addresses or other data.

P-6 = School Discipline

7-12 = School Discipline

33. Obscenities, Profanity and Vulgarity. Using obscene, vulgar, or profane language, writing, pictures, signs, or acts is prohibited, including on computer terminals.

P-6 = School Discipline

7-12 = School Discipline

When directed at school personnel or other adults on school property.

P-6 = School Discipline

7-12 = Short-term suspension

34. Participating in an Incident. Participating as a spectator in a disruptive or dangerous incident of student misconduct or actively inciting or encouraging such conduct by words, actions, or presence.

P-6 = School Discipline

7-12 = Short-term suspension

35. Personal Protection Spray Devices. Persons over eighteen years of age and persons between fourteen and eighteen years of age with written parental or guardian permission may possess personal protection spray devices on school property. No one under eighteen years of age may deliver such devices, nor may anyone eighteen years or older deliver a spray device to anyone under fourteen or to anyone between fourteen and eighteen who does not have parental permission. Personal protection spray devices may not be used other than in self-defense as defined by state law. Possession, transmission or use of personal protection spray devices under any other circumstances is a violation of district policy.

P-6 = School Discipline

7-12 = School Discipline

36. Possession of Stolen Property. Knowingly receiving, retaining, possessing, concealing, or disposing of stolen property.  
P-6 = School Discipline  
7-12 = Short-term suspension
37. Private Transportation of Students. In accordance with state school regulations, school authorities are empowered to supervise and control private transportation at school and may require student-operated vehicles to be registered and properly parked according to the policy of the school.
- Violations endangering public or private safety or lack of consideration for the public welfare in the operation of a vehicle are among the causes for which a Principal/designee may suspend the privilege of a student's privately driven motor transportation to and from school.  
7-12 = Short-term suspension
38. \*Robbery. Taking another's property by force or threat of force.  
P-6 = School Discipline                      Notification  
7-12 = Long-term suspension              Notification
39. Technology Misuse. Inappropriate use of the Internet, e-mail, URLs and other inappropriate technology uses.  
P-6 = School discipline  
7-12 = School discipline
40. Telecommunications Equipment. Possession of pagers or other electronic communication devices at the elementary, middle, or high school are not permitted unless approved by the principal/designee. School staff may confiscate paging devices if they disrupt the educational process. Use of cell phones by students at school during non-school hours is allowed.  
P-6 = School Discipline  
7-12 = School Discipline
41. Theft. Unlawfully removing (stealing) school or personal property.  
P-6 = School Discipline                      Notification  
7-12 = Short-term suspension              Notification
42. Tobacco Products. Possessing, using, transmitting, selling, or distributing tobacco products including electronic smoking vapor devices.  
P-6 = School Discipline                      Notification  
7-12 = Short term suspension              Notification
43. Trespass/Loitering. Entering or remaining unlawfully in school buildings or on any part of school grounds.  
P-6 = School Discipline                      Notification  
7-12 = Short-term suspension              Notification

44. Truancy/Attendance: All students enrolled in Chewelah School District shall be punctual and regular in attendance. The primary responsibility of good school attendance rests with the parent/guardian/custodian and student(s). Therefore, if a student is absent, it is the student's responsibility on the day s/he returns to school to contact the teacher for his/her makeup work. Such makeup work must be completed in a reasonable time. Students shall attend school every scheduled school day for the entire day and shall be in their assigned areas at assigned times, unless officially excused.

Regular school attendance is necessary for mastery of the educational program provided to students of the district. Students at times may appropriately be absent from class. School staff will keep a record of absence and tardiness, including a record of excuse statements submitted by a parent/guardian, or in certain cases, students, to document a student's excused absences. The following principles will govern the development and administration of attendance procedures within the district: The following are valid excuses for absences: Participation in a district or school approved activity or instructional program; illness, health condition or medical appointment (including but not limited to medical, counseling, dental or optometry). With excessive absences, due to illness, the district has the right to request a doctor's note regarding the illness; Family emergency, including but not limited to a death or illness in the family; Religious or cultural purpose including observance of a religious or cultural holiday or participation in religious or cultural instruction; Court, judicial proceeding or serving on a jury; Post-secondary, technical school or apprenticeship program visitation, or scholarship interview; State-recognized search and rescue activities consistent with RCW 28A.225.055; Absence directly related to the student's homeless status; Absence resulting from a disciplinary/corrective action. (e.g., short-term or long-term suspension, emergency expulsion); and Principal (or designee) and parent, guardian, or emancipated youth mutually agreed upon approved activity.

#### Unexcused Absences

The school will notify a student's parent or guardian in writing or by telephone whenever the student has failed to attend school after one unexcused absence within any month during the current school year. The notification will include the potential consequences of additional unexcused absences.

A conference with the parent or guardian will be held after three unexcused absences within any month during the current school year. A student may be suspended or expelled for habitual truancy. Prior to suspension or expulsion, the parent will be notified in writing in his/her primary language that the student has unexcused absences. A conference will be scheduled to determine what corrective measures should be taken to ameliorate the cause for the student's absences from school. If the parent does not attend the conference, the conference may be conducted with the student and a school official. However, a parent will be notified of the steps the district has decided to take to eliminate or reduce the student's absences.

Not later than the student's fifth unexcused absence in a month the district will enter into an agreement with the student and parents that establishes school attendance requirements, refer

the student to a community truancy board or file a petition and affidavit with the juvenile court alleging a violation of RCW 28A.225.010.

If such action is not successful, the district will file a petition and affidavit with the juvenile court alleging a violation of RCW 28A.225.010 by the parent, student or parent and student no later than the seventh unexcused absence within any month during the current school year or upon the tenth unexcused absence during the current school year.

All suspensions and/or expulsions will be reported in writing to the superintendent within 24 hours after imposition.

The superintendent will enforce the district's attendance policies and procedures. Because the full knowledge and cooperation of students and parents are necessary for the success of the policies and procedures, procedures will be disseminated broadly and made available to parents and students annually.

C. A student's academic grade or credit in a particular subject may be adversely affected by reason of absence or tardiness only to the extent that the student's attendance and/or participation

- 1) is related to the instructional objectives of the course, and
- 2) has been identified by the teacher as a basis for grading in the course.

D. Leaving the school grounds without permission is also truancy.

P-6 = School Discipline

7-12 = School Discipline

45. Weapon Like and Dangerous Items. Possessing, transmitting or using items determined by school authorities to be weapon like, which are capable of causing bodily harm or threat of intimidation (including fake weapons, laser pointers and knives) is not allowed on campus. All such weapons shall be confiscated and the appropriate non-school agency notified.

Toy weapons, knives shorter than 2 ½ inches (see item #22 for knives longer than 2 ½ inches), and laser pointers are not allowed on campus. These items shall be confiscated and must be picked up by the student's parent or guardian. One exception is the use of toy weapons in drama productions, and as part of celebration costumes. The building principal must approve drama use, and all approved items shall be secured and the use supervised by the responsible teacher.

P-6 = School discipline

7-12 = School discipline

Interview by Law Enforcement Authorities. Law enforcement authorities may be allowed by the building administration to interview students in school. The building Principal/designee shall inform students they have the right to decline to be interviewed or to remain silent during such interviews.

If a student is under twelve (12) years of age, the Principal/designee shall attempt to notify the parent/guardian/custodian prior to such interview.

Representatives of the State Department of Social and Health Services, upon receiving reports of abuse or neglect, may interview students on school premises.

If the student wishes a third party to be present for the interview, reasonable effort shall be made to accommodate the student's wishes.

## II. STUDENT RIGHTS

### A. Student Expression

All students possess the constitutional right to freedom of speech and press. Freedom of student expression is part of the District's instructional program. Free speech may not be used to disrupt the educational process. Freedom of student expression applies also to the students' dress and appearance, but may be regulated when, in the judgment of school administrators, there is reasonable expectation that:

1. A health or safety hazard shall be presented by the students' dress or appearance;
2. Damage to school property shall result from the students' dress; or
3. A material and substantial disruption of the educational process shall result from the students' dress or appearance. For the purpose of this policy, a material and substantial disruption of the educational process may be found to exist when a student's conduct is inconsistent with any part of the educational mission of the School District. No student on or about school property or at any school activity shall wear or display clothing or symbols which are gang related or representative of hate groups, advocating noncompliance with the law, vulgarity, lewdness, immoral conduct, or the use of tobacco, alcohol, or other drugs. The uniforms of nationally recognized youth organizations and clothing worn in observance of a student's religion are not subject to this policy.

Where such disruption occurs, the student shall be subject to disciplinary action.

P-6 = School Discipline  
7-12 = School Discipline

### B. Assembly

All students possess the constitutional right to peaceably assemble and to petition the government and its representatives for a redress of grievance, subject to reasonable limitations upon the time, place, and manner of exercising such rights.

Students have the right of peaceful assembly in school facilities generally available to the public and at convenient hours that do not conflict with school functions or require staff on duty beyond the regular hours.

Assembly shall be related to the educational process and applicable to school policies and educational objectives. It shall be conducted in an orderly manner and not interfere with the educational process. The assembly cannot impede the free movement of traffic in any way. When students participate as members of approved student body organizations, they shall assemble as authorized by the Principal or his/her designee.

C. Search, Seizure, and Inspection

All students possess the constitutional right to be secure in their persons, papers, and effects against unreasonable search and seizure.

However, a student is subject to search by school officials if reasonable grounds exist to suspect that the search will yield evidence of a student's violation of the law or school rules governing student conduct. The discovery of contraband, or other evidence of a student's violation of the law or school rules, may precipitate a search.

For the purpose of this policy, "contraband" means items, materials, or substances the possession of which is prohibited by law or District policy. These include, but are not limited to, controlled substances, alcoholic beverages, tobacco products, or any object that can reasonably be considered a firearm or a dangerous weapon.

A search is required when there are reasonable grounds to suspect a student has a weapon on school grounds, transportation, or at school events.

The right to privacy is a fundamental tenet of human liberty. Staff shall take particular care to respect students' privacy. At the same time, they must protect the health and safety of all students and promote the effective operation of the schools. The Principal, the Superintendent, or other such staff designated by the Superintendent shall have the authority to conduct student searches. They shall do so only upon reasonable cause and in the manner prescribed by District policy. Staff shall conduct searches in a manner, which is not excessively intrusive in light of the age and sex of the student and the nature of the suspected infraction. No student shall be subject to a strip search or body cavity search by school staff. School officials may consult with local law enforcement officials regarding the advisability of a search on school premises by a law enforcement officer if evidence of criminal activity is likely to be seized.

Student lockers and desks are the property of Chewelah School District and are made available for student use. Student lockers and desks shall be subject to inspection on a regular basis for the purpose of maintaining school safety and cleanliness. School authorities have the right to inspect and/or search desks or lockers when there is reasonable cause to suspect that the desk or locker is being used for some purpose inconsistent with school policy and/or regulation. A student's personal property, including a motor vehicle or other means of transportation, shall be reasonably free from search. However, if there is reasonable cause to believe that school policies and regulations have been violated; school authorities may search such person or property and may take into custody any objects which could disturb or interfere with the educational process or which present a threat to the safety or security of others.

The Chewelah School District 36 may use a certified drug dog to conduct random safety checks of district property including school lockers and desks. If the dog indicates a possible illegal substance, a thorough search will be conducted of that locker or desk.

D. Nondiscrimination (Policy 3210)

The district will provide equal educational opportunity and treatment for all students in all aspects of the academic and activities program without discrimination based on race, religion, creed, color,

national origin, age, honorably-discharged veteran or military status, sex, sexual orientation, gender expression or identity, marital status, the presence of any sensory, mental or physical disability, or the use of a trained dog guide or service animal by a person with a disability. The district will provide equal access to school facilities to the Boy Scouts of America and all other designated youth groups listed in Title 36 of the United States Code as a patriotic society. District programs will be free from sexual harassment.

Conduct against any student that is based on one of the categories listed above that is sufficiently severe, persistent or pervasive as to limit or deny the student's ability to participate in or benefit from the district's course offerings; educational programming or any activity will not be tolerated. When a district employee knows, or reasonably should know, that such discriminatory harassment is occurring or has occurred, the district will take prompt and effective steps reasonably calculated to end the harassment, prevent its recurrence and remedy its effects.

#### A. Tests, Questionnaires, and Surveys

The parent/guardian/custodian must have given written permission prior to the time any student is administered any oral test, questionnaire, survey, or examination which contains questions regarding the student's or his/her family's personal beliefs or practices as to sex or religion. In any District program receiving federal funds, the District is prohibited from requiring students to submit to surveys, analysis, or evaluations without the prior written consent of the parent/guardian/custodian or emancipated student when such survey, analysis, or evaluation reveals information concerning political affiliations, potentially embarrassing psychological problems, sexual behavior and attitudes, illegal, antisocial or demeaning behavior, critical appraisals of family members, legally privileged relationships, and income (other than that required by law).

### III. DISCIPLINARY ACTION

#### A. Definitions

If the school is to maintain an atmosphere which is conducive to learning and which insures the educational rights of each student, the reasonable exercise of authority by school officials is a necessity. In fulfilling this duty, the schools recognize the need for an equitable procedure of disciplinary action, which assures the rights, and obligations of each individual. The degree of disciplinary action imposed shall be consistent with the misconduct involved. Any student or parent/guardian/custodian who is aggrieved by the imposition of discipline shall have the right to an informal conference with the building Principal/designee for the purpose of resolving the grievance. If the grievance is not resolved, the student or parent/guardian/custodian shall have the right to continue the appropriate grievance procedure through the Superintendent and Board as described in Administrative Procedure 3200.

#### B. Disciplinary Sanctions

Disciplinary sanctions consistent with local, State, and Federal laws, up to and including expulsion and referral for prosecution, shall be imposed on students who violate the standards of conduct prohibiting the unlawful possession, sale, use, or distribution of illicit drugs, including anabolic steroids, alcohol, or tobacco products by students on school premises, grounds, in school-owned vehicles, or any other school-

approved vehicle used to transport students to or from school or school activities, including athletic events, dances, field trips, etc.

Disciplinary consequences shall not include writing repetitive sentences.

C. Persons Authorized to Impose Disciplinary Action/Procedures

1. Discipline and Emergency Removal

Each certificated teacher, school administrator, school bus driver, and any other school employee designated by the Board of Directors shall possess the authority to impose discipline upon a student for serious misconduct and unsafe behavior which violates rules of the School District, and certificated staff may impose an emergency removal from class, subject, or activity and send the student to the building Principal/designee.

2. Suspension and Expulsion

The Board of Directors of Chewelah School District No. 36 does hereby delegate to the Superintendent and/or his/her designee(s) the authority to impose suspensions and expulsions upon students for misconduct, which violates rules of the School District. Each certificated teacher may recommend to their Principal/designee the imposition of suspension or expulsion upon students.

Suspension

Shall mean the denial of attendance other than for the balance of the immediate class period for "discipline" purposes at any single subject or class, or at any full schedule of subjects or classes for a stated period of time. A suspension also may include the denial of admission to or entry upon real and personal property that is owned, leased, rented, or controlled by the school district.

(a) Short-term suspension is a suspension for up to ten school days.

(b) Long-term suspension is a suspension of eleven or more school days.

Expulsion

Shall mean the denial of attendance at any single subject or class, or any full schedule of subjects or classes for an indefinite period of time. An expulsion also may include the denial of admission to or entry upon real and personal property that is owned, leased, rented, or controlled by the school district.

Emergency Expulsion

A student may be emergency expelled from a school district if the superintendent or his/her designee has good and sufficient reason to believe that the student's presence poses an immediate and continuing danger to the student, other students, school personnel, or an immediate and continuing threat of substantial disruption of the educational process. This is an extremely limited standard and the district must be able to offer proof to substantiate the seriousness of the situation.

3. Procedures

All disciplinary action shall be covered by and be subject to the due process procedures issued pursuant to this policy.

IV. ANNUAL NOTICE

The District shall provide annual notice to the students and parents/guardians/custodians, unless emancipated, that the Student Responsibilities and Rights Policy and Procedure No. 3200 are on file for review in each school building or in the School District Office. Requests by parents/guardians/custodians or students for complete copies of the policy shall be made available.

Legal Reference:

PL 101-226	Drug Free Schools and Communities Act
RCW 4.24.190	Action Against Parent for Willful Injury to Property by Minor – Monetary Limitations
9.41	Firearms and Dangerous Weapons
RCW 28A.150.240	Basic Education Act of 1977
28A.210.310	Prohibition of use of tobacco products on school property
28A.225	Compulsory School Attendance
28A.400.10	Principal to Assure Appropriate Student Discipline, etc.
28A.600.010	Government of Schools, Pupils, Employees, Rules & Regulations—Due Process—Guarantees—Enforcement
28A.600.020	Government of Schools, Pupils, Employees, Rules & Regulations—Aim, Exclusion of Student by Teacher, etc.
28A.600.040	Pupils to Comply with Rules & Regulations
28A.600.200	Interscholar Athletic and Other Extra-Curricular Activities for Students—Regulations of, etc. –Delegations, Conditions
28A.635.060	Defacing or Injuring School Property—Liability of Parent or Guardian
28A.640	Equal Educational Opportunity—Sex Discrimination Prohibited Sexual Equality Mandated for Public Schools
70.24	Control and Treatment of Sexually Transmitted Diseases
70.96A	Treatment for Alcoholism, Intoxication, and Drug Addiction
WAC 180-40	Pupils
42 USC	Americans with Disabilities Act §§12101-12213

**Adopted: 07.25.01**

**Chewelah School District #36**

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**Classification: Essential**